**Admissions Policy**

This policy should be read in conjunction with the Allocation of Spaces Procedure.

The Childcare Provision will comply with its obligations under the Race Relations Act 1976, the Race Relations Act 1976 (Amendment) Regulations 2003, the Rehabilitation of Offenders Act 1974, The Equality Act 2010**,** The Employment Act 2002 and The Children Act 1989.

We aim to make the Preschool accessible to all families from the local community.

* We welcome children, fathers and mothers, other relatives, other carers and people from ethnic, religious and social groups, with and without disabilities.
* In consultation with parents/carers we will endeavour to accommodate all children’s needs, being flexible enough to adapt to the changing needs of the child.
* We place notices advertising the group where all sections of the community can see them.
* We do operate a waiting list system.
* In order to accommodate emergency admissions we endeavor to keep a place vacant, if this is financially viable.
* We are flexible about attendance patterns and payment in order to accommodate the needs of individual children and families.
* We make our Equal opportunities policy available to all.
* We regularly consult with parents/carers to ensure that opening times are meeting the local need and the group stays current with the changing needs of the community.